

S3 WORK EXPERIENCE

30.05.16

WORKIT – what is it?

- WorkIT is a web application which provides pupils, school and local authority coordinators and Health and Safety officers with a single point of enquiry as they plan, prepare and take part in work experience. It ensures that everyone is kept informed and can track their involvement in the work experience

WORKIT – what benefits do I get?

- WORKIT will give you real life experience of what it's like to experience employment
- You will develop skills in communication and teamwork
- You will establish contacts that could be invaluable as you enter the world of work
- If you complete the booklet that accompanies the programme, you will receive an SCQF Level 4 award in Skills

WORKKIT – what do I need to do?

- It is your responsibility to register online and secure a place
- Try to select something that interests you
- Places are limited so the quicker you act, the more chance you have of getting the placement of your choice
- You have to register and have made your requests by 7th March

WORKIT

WORKIT

coordinator

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Welcome back, Claire Wilson of Johnstone High School

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Self Found	
Requested	0
Health and Safety	0
Awaiting Confirmation	0
To Be Booked	0
H & S Rejected	0
Booked (Self Found)	1
Declined	0
Application Process	
Requested	0

Open Database	
30/05/2016	0
Total Booked	
30/05/2016	5
Equip	
Not Reviewed	19
Pupil To Review	0
Completed	0

Flexible Placement	
Requested	0
Coordinator Approved	0
Health and Safety	0
Awaiting Confirmation	0
H & S Rejected	0
Booked	0
Declined	0
Cancelled	0

news

There are no news stories to display.

recommended timetable

- 07/03/2016 173 Student(s)
Pupils should be making requests for placements
W/B 30/05/2016 *2 week(s) remaining*
- 07/03/2016 173 Student(s)
Teachers should be accepting/declining requests
W/B 30/05/2016 *2 week(s) remaining*
- 18/04/2016 173 Student(s)
All self found applications should be completed and received by Gateway for processing
W/B 30/05/2016 *8 week(s) remaining*

There are 3 additional stages on the [calendar](#).



WORKKIT – can I do it on my own?

- If you know someone who could offer you a week's work experience and you would like to work with them, then it is possible to secure a self-found placement.
- These require completion of separate documents.
- See me or your Guidance teacher for this

WORKIT Work Experience Week

- Work experience week begins on Monday, 30th May 2016.
- It is expected that everyone will grab this opportunity to engage with the world of work.
- If you do not, you will be expected to come to school, follow your timetable and complete revision work, while your peers are enjoying themselves, learning